



Coursedog Class Scheduling Reports

Reports can be accessed via the class scheduling toolbar.

Scheduling Management

Summer and Fall 2024 - Phase 4 - Final Registrar Error Resolution & Prepare for Student Enrollment 3/11/2024

Summer and Fall 2024 - Enrollment Opens 3/25/2024

Spring 2025 - Phase 1 - Draft Schedule and Submit for Validation 4/1/2024

4/15/2024

Spring 2025 - Phase 2 - Prepare to Publish 6/3/2024

Summer 2024 - Phase 5 - First Few Weeks of Term 6/10/2024

Departmental Status (Fall 2024) Phase 4 - Final Registrar Error Resolution and Open Student Enrollment

Search for departments

NAME	SCHEDULERS	COURSES	SECTIONS	CONFLICTS	VALIDATION	SUBMISSION
Registrar	No Schedulers	27	62	20	✔ ○ ○ ○	In Progress

To begin using the reports dashboard, select the appropriate term. Specific departments can be selected for a department level review or left as “All Departments” to view all section data for the given term.

Reports

Spring 2024 All Departments

SAVED VIEWS FILTER REFRESH

Courses (Spring 2024)

3360 COURSES

Instructors/Preferences

8427 SECTIONS

5417 TOTAL INSTRUCTORS

0 W PREFERENCES

Current Trends

Rooms

- Average Seat Utilization: 44%
- Double Booked Rooms: 154
- Sections with Room Preferences: 0

Times

- Sections in Prime Time: 0
- Sections with Time Preferences: 0

Preferences

- 0% of all preferences satisfied

Schedule Daily Distribution

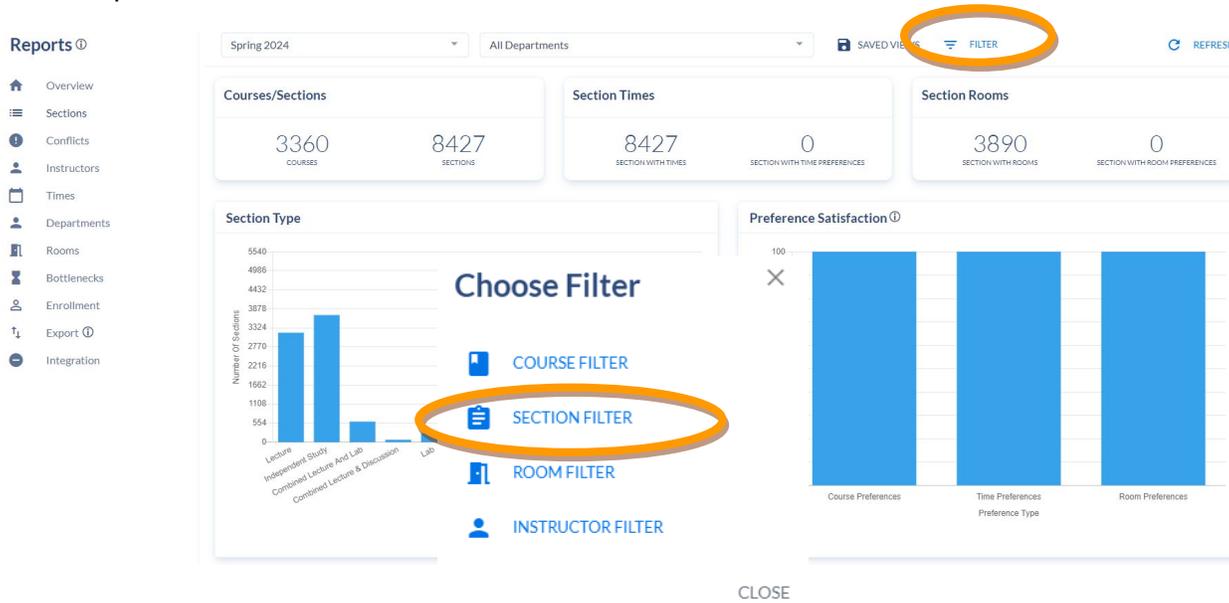
Seat Utilization %

Hour

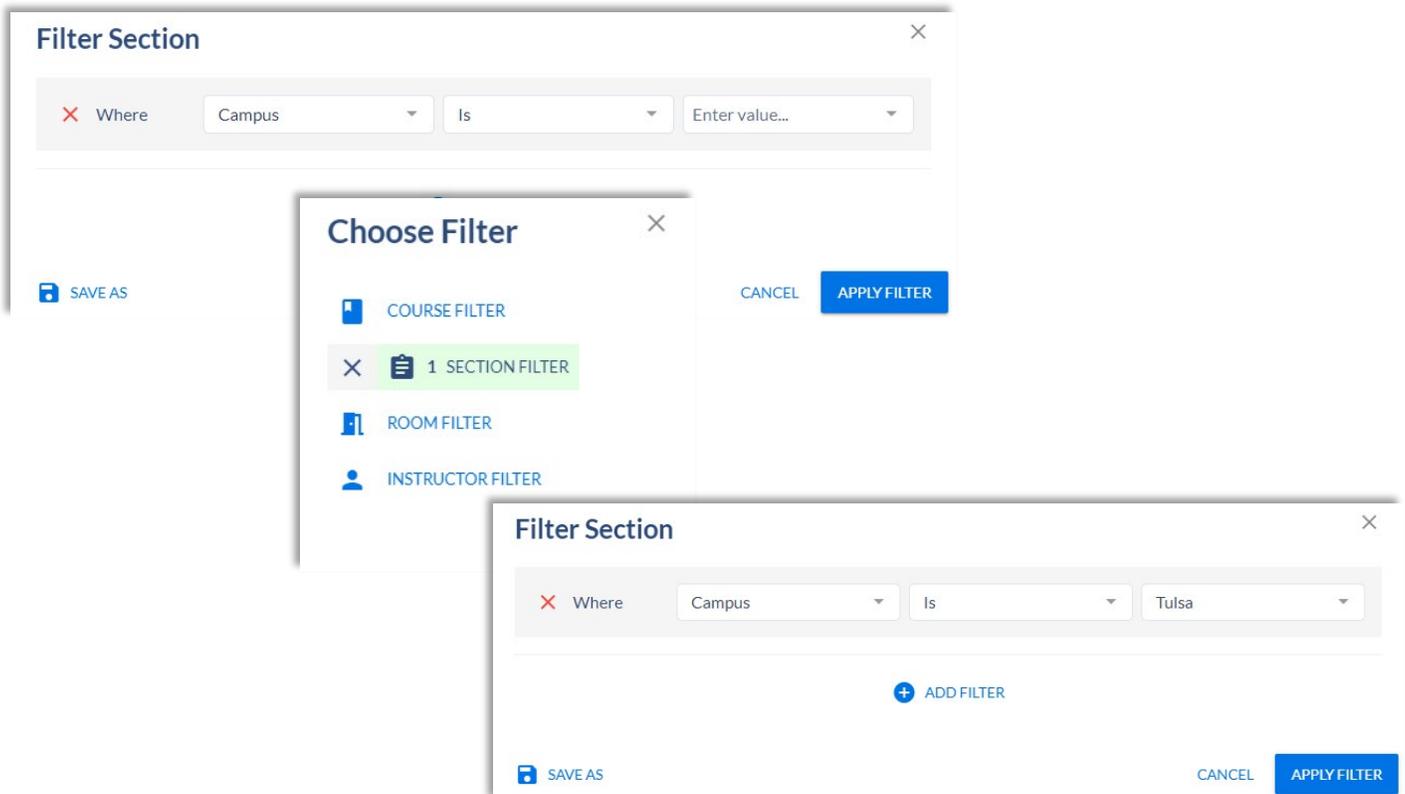
Hour	Seat Utilization %
7:00AM	50
8:00AM	50
9:00AM	50
10:00AM	55
11:00AM	55
12:00PM	50
1:00PM	55
2:00PM	55
3:00PM	55
4:00PM	50
5:00PM	45
6:00PM	40
7:00PM	40
8:00PM	35
9:00PM	35
10:00PM	45

The reports dashboard is interactive and can be filtered to customize report data. The following are a few examples of the different filters that can be applied and utilized within the reports dashboard.

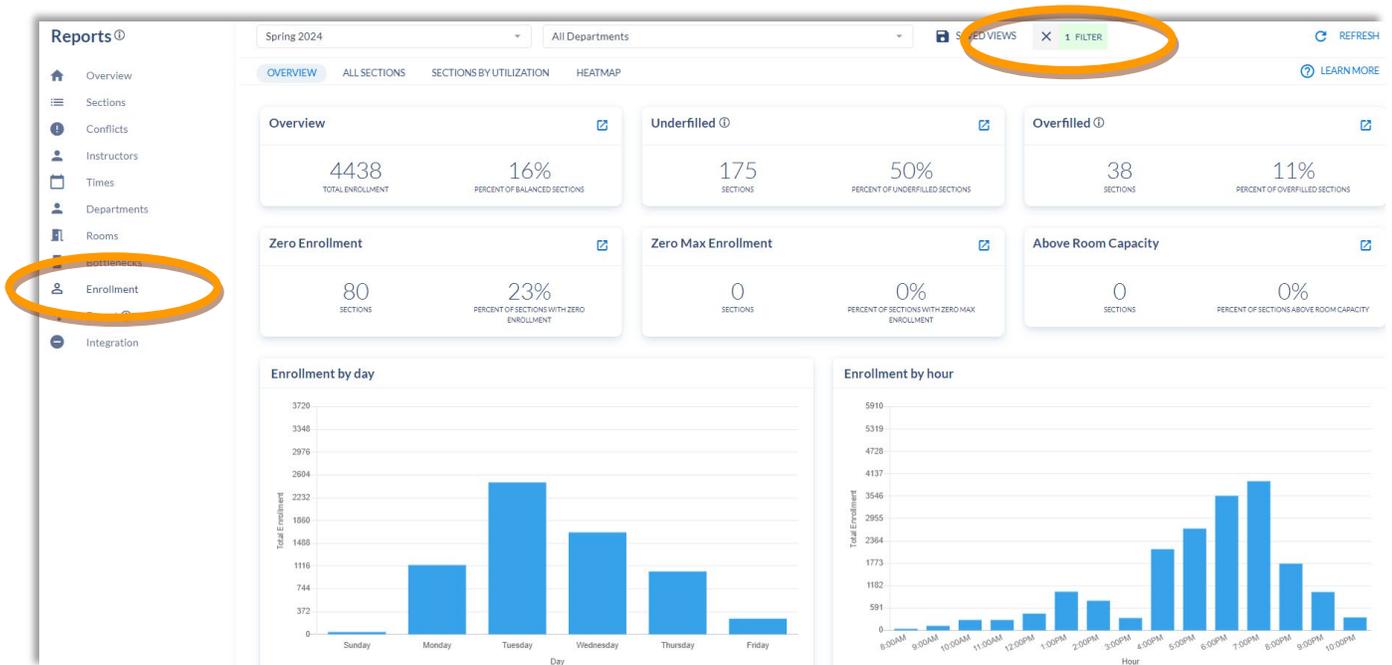
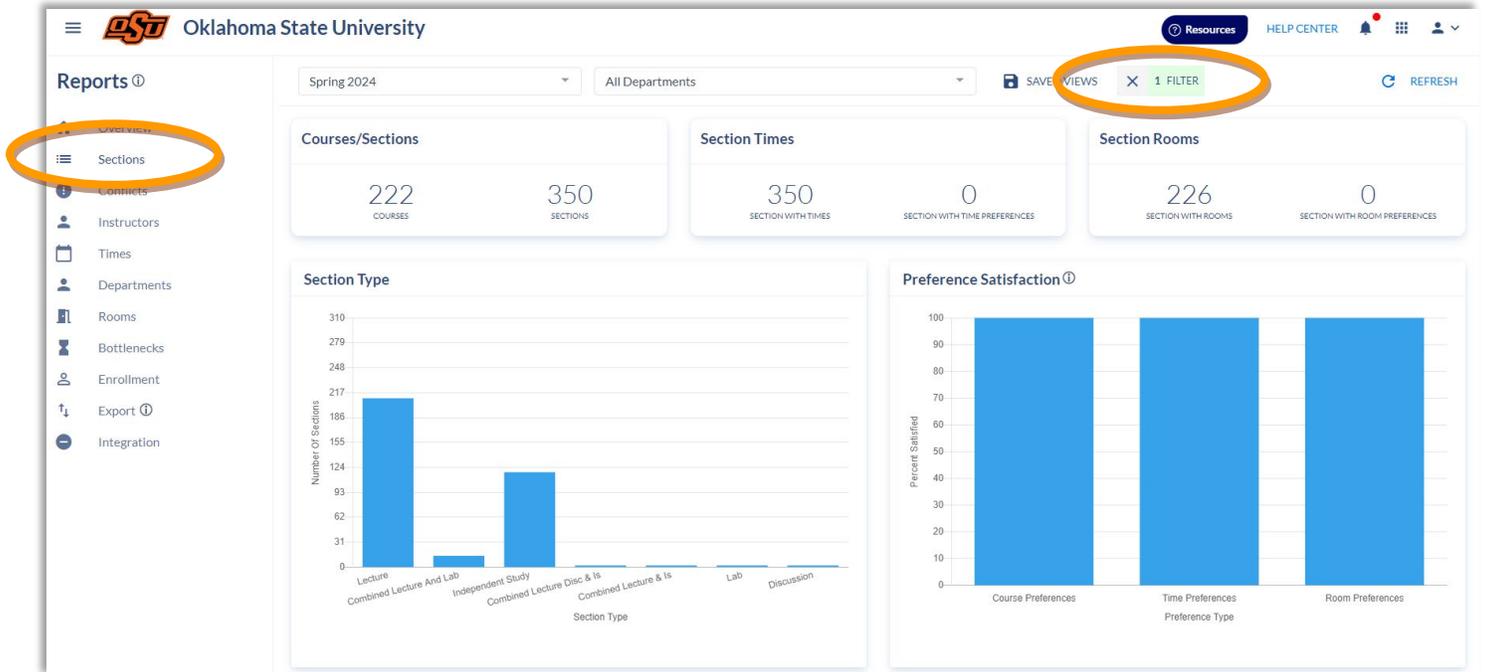
Example 1: Single Section Filter (Campus Level) – To identify all sections for a given campus, select filter at the top of the dashboard and choose “Section Filter.”



Input the initial criteria (leaving the last value blank) and select “Apply Filter.” Select “Section Filter.” This step allows the various campus locations to populate within the filter and the desired campus can then be selected. Select “Apply Filter” again.



The dashboard will now populate data for the active filter until the filter is manually removed.



Example 2: Multiple Section Filter (Campus Level/Instructional Method) – To identify all sections for a given campus with a specific instructional method, select filter at the top of the dashboard and choose “Section Filter.” Input the initial criteria (leaving the last value blank) and “Apply Filter.” Select “Section Filters” to allow the missing values to populate. Select the appropriate campus, instructional method and “Apply Filter” once again. In this example, the dashboard will now reflect only section data for the Spring 2024 term that is computer based/online for the Tulsa campus.

Reports ¹

Spring 2024 | All Departments | **2 FILTERS** | REFRESH

Category	Value
Courses (Spring 2024)	86
Sections	110
Instructors/Preferences	5417
Total Instructors	5417
W/ Preferences	0

Schedule Daily Distribution

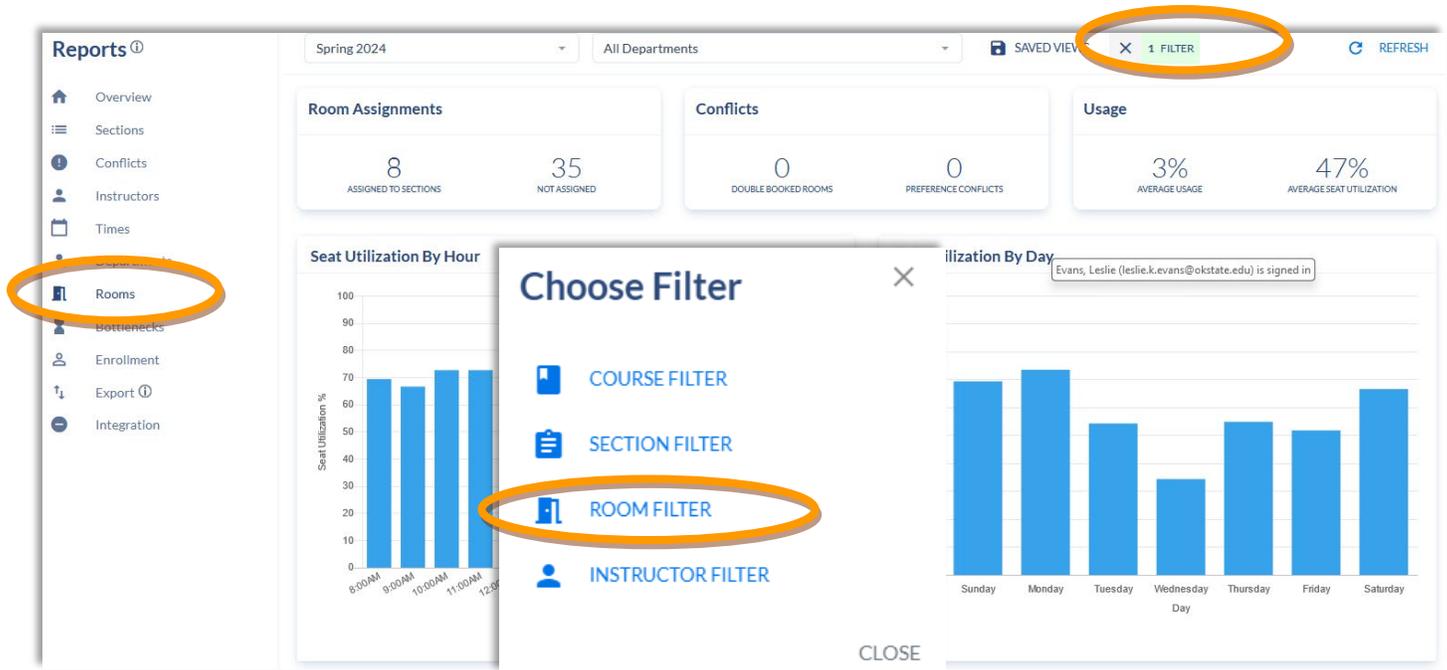
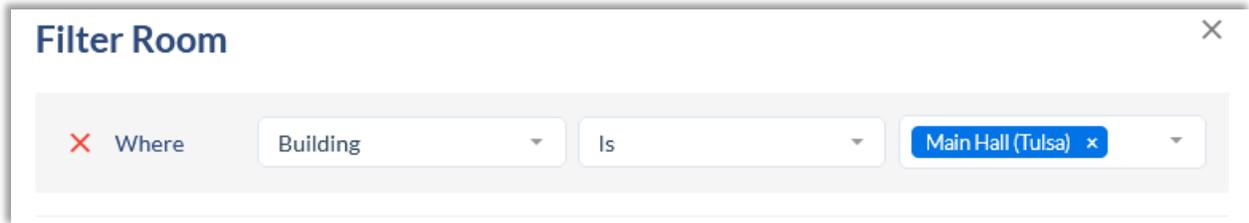
Seat Utilization %

Hour

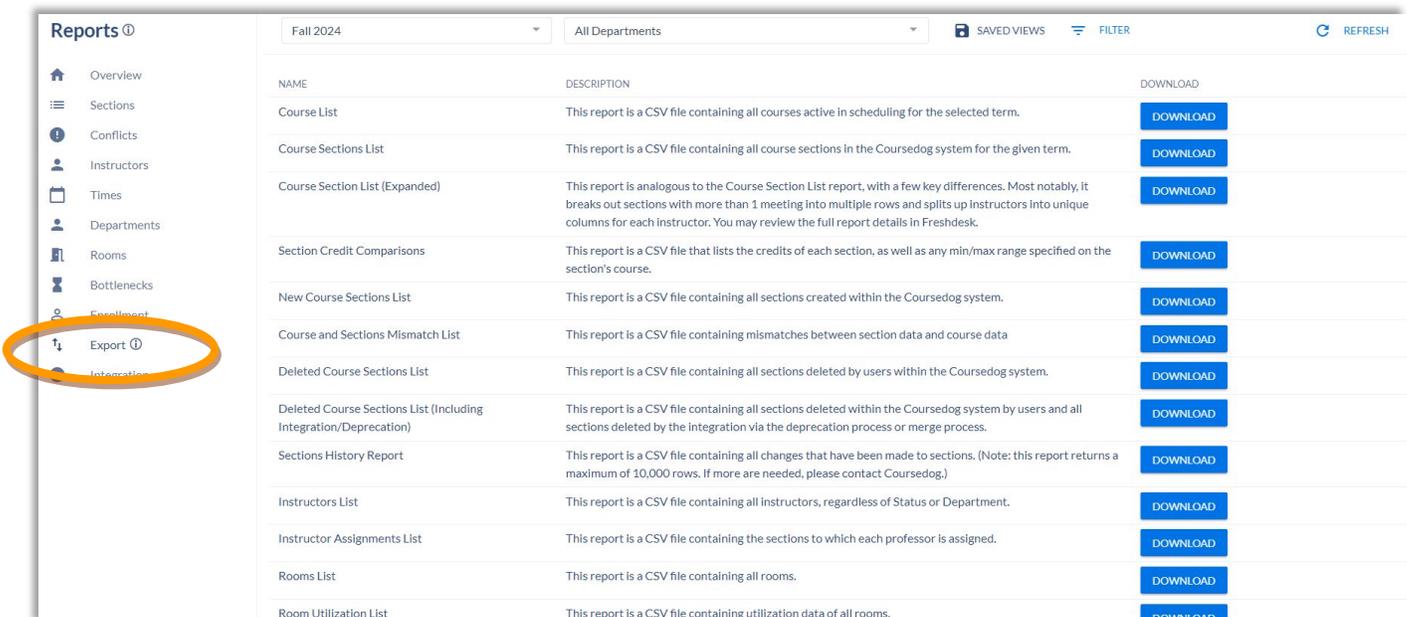
Current Trends

- Rooms**
 - Average Seat Utilization: 2%
 - Double Booked Rooms: 154
 - Sections with Room Preferences: 0
- Times**
 - Sections in Prime Time: 0
 - Sections with Time Preferences: 0
- Preferences**
 - 0% of all preferences satisfied

Example 3: Room Filter– To identify room assignments, conflicts or usage for a specific room/building, select “Filter” and “Room Filter.” Input the desired values and select “Rooms” in the reports toolbar to view the data.



Additional *academic scheduling* reports are available by selecting “Export” via the reports toolbar. It is important to note that customized filters cannot be utilized. However, this data can be filtered once downloaded.



To assist with both academic and event reporting, the Events platform has report availability.

Oklahoma State University

Events Management

Home

Events

Rooms

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Good Afternoon, Leslie

Have any questions, visit the Help Center.

To Do List

Approve the Agriculture IT Staff Meeting New Event Request

4/1/2024 2:09 PM

Actions

REQUEST AN EVENT

MY REQUESTS

VIEW PUBLIC EVENT SITE

Today's Events

12:00 AM AA-OSUIT

12:00 AM AA-OSUIT

12:00 AM AA-OSUIT

+ CLICK TO SEE ALL EVENTS.

Saved Views

TULSA

Click on the “Show Filters.”

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Reports

SAVED VIEWS PDF REPORTS CSV REPORTS

NAME DESCRIPTION

Events List This report is a CSV file that lists all events and their associated meetings. Subscriptions DOWNLOAD

Canceled Events List This report is a CSV file that lists all canceled events and their associated meetings. Subscriptions DOWNLOAD

Resources List This report is a CSV file that lists each resource and the events that are using it. Subscriptions DOWNLOAD

Resources Details List This report is a CSV file that lists all resources that currently exist in the system. Subscriptions DOWNLOAD

Organization List This report is a CSV file that lists all organizations that currently exist in the system. Subscriptions DOWNLOAD

Event Conflicts List This report is a CSV file that lists all event conflicts currently detected in the system. Subscriptions DOWNLOAD

SHOW FILTERS PDF REPORTS LIST

This will allow reports to be customized by date range and/or include academic event details.

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SAVED VIEWS PDF REPORTS CSV REPORTS

Start date: Apr 15, 2024 End date: Apr 15, 2024

Event preferences

Include academic events

Include hidden events

ADVANCED FILTERS + ADD ADVANCED FILTER

CSV Reports include a default set of data. You can adjust these filters to determine which Events are included in your Report (both Download and Subscriptions). The start date and end date selected above apply only to Downloads, not Subscriptions.

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HIDE FILTERS PDF REPORTS LIST

Accessing “Rooms” in the Events platform also allows a view of academic/event scheduling by room for a specified date range with both list or calendar view.

Events Management

- Home
- Events
- Rooms**
- Organizations
- Resources
- Buildings
- Requests
- Reports
- Settings

Rooms » T-HRC-153 » Events ROOM SETTINGS

REPORTS | SAVED VIEWS | FILTER | Search for events

Show Academic Events

Start date: May 26, 2024 | End date: Jul 7, 2024

DATE & TIME	NAME	TYPE	LOCATION
Jun 3, 2024 7:00 AM - Jun 6, 2024 5:00 PM	Oklahoma Aerospace Education Professional Development Symposium	All Fields - Courshedog	T-HRC-153
Jun 10, 2024 6:00 AM - 11:00 PM	OSU Tulsa Board of Regents	All Fields - Courshedog	T-HRC-153
Jun 11, 2024 6:00 AM - 5:00 PM	OSU Tulsa Board of Regents	All Fields - Courshedog	T-HRC-153
Jun 11, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332	Academic	T-HRC-153
Jun 12, 2024 6:00 AM - 11:00 PM	OSU Tulsa Board of Regents	All Fields - Courshedog	T-HRC-153
Jun 13, 2024 6:00 AM - 5:00 PM	OSU Tulsa Board of Regents	All Fields - Courshedog	T-HRC-153
Jun 13, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332	Academic	T-HRC-153
Jun 14, 2024 6:00 AM - 5:00 PM	OSU Tulsa Board of Regents	All Fields - Courshedog	T-HRC-153
Jun 18, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332	Academic	T-HRC-153
Jun 20, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332	Academic	T-HRC-153
Jun 25, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332	Academic	T-HRC-153