

Coursedog Class Scheduling Reports

Reports can be accessed via the class scheduling toolbar.

	Scheduling Management	Summer and Fall 2024 - Phase 4 - Final Registrar Error Resolution & Prepare fo Student Enrollment	I Summer and Fall 2024 - Enrollment or Opens 3/25/2024	Spring 2025 - Phase 1 and Submit for 4/1/20	- Draft Schedule Validation 24	4/15/2024	Spring 2025 - Phase 2 - Prepare to Publish 6/3/2024	Summer 2024 - Phase 5 - First Few Weeks of Term 6/10/2024
	A Home	3/11/2024						
	Requests	Departmental Status	(Fall 2024) Phase 4 - Fina	al Registrar Error Res	olution and Open Stud	dent Enrollment		
	Section Dashboard					Q Search for de	epartments	
	Instructors	NAME SCH	EDULERS	COURSES	SECTIONS	CONFLICTS	VALIDATION	SUBMISSION
	A Preference Forms	Registrar No	Schedulers	27	62	20	Ø*000	In Progress
ς	Reports							
	Relationships							
	Rooms							
	Buildings							
	CROllovers							
	uli Optimizer 🗸 🗸							
	Rules V							
	🕸 Settings 🗸 🗸							

To begin using the reports dashboard, select the appropriate term. Specific departments can be selected for a department level review or left as "All Departments" to view all section data for the given term.



The reports dashboard is interactive and can be filtered to customize report data. The following are a few examples of the different filters that can be applied and utilized within the reports dashboard.

Example 1: Single Section Filter (Campus Level) – To identify all sections for a given campus, select filter at the top of the dashboard and choose "Section Filter."



Input the initial criteria (leaving the last value blank) and select "Apply Filter." Select "Section Filter." This step allows the various campus locations to populate within the filter and the desired campus can then be selected. Select "Apply Filter" again.



The dashboard will now populate data for the active filter until the filter is manually removed.





Example 2: Multiple Section Filter (Campus Level/Instructional Method) – To identify all sections for a given campus with a specific instructional method, select filter at the top of the dashboard and choose "Section Filter." Input the initial criteria (leaving the last value blank) and "Apply Filter." Select "Section Filters" to allow the missing values to populate. Select the appropriate campus, instructional method and "Apply Filter" once again. In this example, the dashboard will now reflect only section data for the Spring 2024 term that is computer based/online for the Tulsa campus.

				×		
Where	impus 💌 Is	Ŧ	Enter value	×		
And - In	struction Method Is	•	Enter value	•		
	Choose Filter	×				
AVE AS	COURSE FILTER		CANCEL	ΔΡΡΙΥ ΕΙΙΤΕΙ	R	
	ROOM FILTER		O WHOLL			
	INSTRUCTOR FILTER					
	Filter Section					
	× Where	Campus	-	ls	•	Tulsa
	× And •	Instruction Met (Mode)	thod 👻	ls	*	Computer based/ Online
Reports [©]	Spring 2024 - A	Instruction Met (Mode)	thod 👻	Is → SAVED VI	EWS X 2 FILTERS	Computer based/ Online
Reports ① A Overview Sections Conflicts Instructors	Spring 2024 · AI Courses (Spring 2024) 866 110 SECTIONS	IDepartments	thod • /Preferences 417	SAVED VI	EWS X 2 FILTERS Current Trends Rooms Average Seat Utilizatio Double Booked Rooms	Computer based/ Online C REFRESH

Example 3: Room Filter– To identify room assignments, conflicts or usage for a specific room/building, select "Filter" and "Room Filter." Input the desired values and select "Rooms" in the reports toolbar to view the data.



Additional *academic scheduling* reports are available by selecting "Export" via the reports toolbar. It is important to note that customized filters cannot be utilized. However, this data can be filtered once downloaded.

Reports ^①	Fall 2024	★ All Departments ★ FILTER	C REFRESH
1 Overview	NAME	DESCRIPTION	DOWNLOAD
i≡ Sections	Course List	This report is a CSV file containing all courses active in scheduling for the selected term.	DOWNLOAD
Conflicts	Course Sections List	This report is a CSV file containing all course sections in the Coursedog system for the given term.	DOWNLOAD
Instructors Times Departments	Course Section List (Expanded)	This report is analogous to the Course Section List report, with a few key differences. Most notably, it breaks out sections with more than 1 meeting into multiple rows and splits up instructors into unique columns for each instructor. You may review the full report details in Freshdesk.	DOWNLOAD
Rooms	Section Credit Comparisons	This report is a CSV file that lists the credits of each section, as well as any min/max range specified on the section's course.	DOWNLOAD
Bottlenecks	New Course Sections List	This report is a CSV file containing all sections created within the Coursedog system.	DOWNLOAD
↑ Export ①	Course and Sections Mismatch List	This report is a CSV file containing mismatches between section data and course data	DOWNLOAD
Integration	Deleted Course Sections List	This report is a CSV file containing all sections deleted by users within the Coursedog system.	DOWNLOAD
	Deleted Course Sections List (Including Integration/Deprecation)	This report is a CSV file containing all sections deleted within the Coursedog system by users and all sections deleted by the integration via the deprecation process or merge process.	DOWNLOAD
	Sections History Report	This report is a CSV file containing all changes that have been made to sections. (Note: this report returns a maximum of 10,000 rows. If more are needed, please contact Coursedog.)	DOWNLOAD
	Instructors List	This report is a CSV file containing all instructors, regardless of Status or Department.	DOWNLOAD
	Instructor Assignments List	This report is a CSV file containing the sections to which each professor is assigned.	DOWNLOAD
	Rooms List	This report is a CSV file containing all rooms.	DOWNLOAD
	Room Utilization List	This report is a CSV file containing utilization data of all rooms.	DOWNLOAD

To assist with both academic and event reporting, the Events platform has report availability.

	≡ 💭 Oklaho	⑦ Resources HELP CENTER ↓ Ⅲ ▲ ∨		
C	Events Management	Good Afternoon, Leslie	Actions	
	 Home Events 	To Do List	REQUEST AN EVENT MY REQUESTS	
	Rooms	Approve the Agriculture IT Staff Meeting New Event Request 4/1/2024 2:09 PM	Today's Events	
	Organizations		12:00 AA-OSUIT	
	Resources		12:00 AA-OSUIT	
	Buildings		12:00 AA-OSUIT	
	L) Requests		+ CLICK TO SEE ALL EVENTS.	
	Reports		Saved Views	
	Settings		TULSA	

Click on the "Show Filters."

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Events Management	Reports		
A Home	SAVED VIEWS PDF REPORTS	CSV REPORTS	
Events	NAME	DESCRIPTION	
Rooms	Events List	This report is a CSV file that lists all events and their associated meetings.	Subscriptions DOWNLOAD
Organizations	Canceled Events List	This report is a CSV file that lists all canceled events and their associated meetings.	Subscriptions DOWNLOAD
Resources	Resources List	This report is a CSV file that lists each resource and the events that are using it.	Subscriptions DOWNLOAD
Buildings	Resources Details List	This report is a CSV file that lists all resources that currently exist in the system.	Subscriptions DOWNLOAD
Requests	Organization List	This report is a CSV file that lists all organizations that currently exist in the system.	Subscriptions DOWNLOAD
Reports	Event Conflicts List	This report is a CSV file that lists all event conficts currently detected in the system.	Subscriptions DOWNLOAD
Settings			

This will allow reports to be customized by date range and/or include academic event details.

Events Management	Reports		÷ HIDE FILTERS	PDF REPORTS LIST
✿ Home	SAVED VIEWS PDF REPORT:	S CSV REPORTS		
Events	Start date	End date		
	Apr 15, 2024	Apr 15, 2024		
Kooms	Event preferences			
Organizations	Include hidden events 🕐			
Resources	CSV Reports include a def	ault set of data. You can adjust these filters to determine which Events are included in your Report (both Download and Subscriptions).		
Buildings	The start date and end dat	e selected above apply only to Downloads, not Subscriptions.		
2) Requests	NAME	DESCRIPTION		
Reports	Events List	This report is a CSV file that lists all events and their associated meetings.	Subscriptions	DOWNLOAD
Settings	Canceled Events List	This report is a CSV file that lists all canceled events and their associated meetings.	Subscriptions	DOWNLOAD
	Resources List	This report is a CSV file that lists each resource and the events that are using it.	Subscriptions	DOWNLOAD
	Resources Details List	This report is a CSV file that lists all resources that currently exist in the system.	Subscriptions	DOWNLOAD
	Organization List	This report is a CSV file that lists all organizations that currently exist in the system.	Subscriptions	DOWNLOAD
	Event Conflicts List	This report is a CSV file that lists all event conficts currently detected in the system.	Subscriptions	DOWNLOAD

Accessing "Rooms" in the Events platform also allows a view of academic/event scheduling by room for a specified date range with both list or calendar view.

Events Management	Rooms » T-HRC-153 » Events				
✿ Home			🖶 REPORTS 📑 SA		Search for events
Events	LIST VIEW CALENDAR VIEW				Show Academic Even
Rooms			_	Start date	End date
Organizations				May 26, 2024	Jul 7, 2024
	DATE & TIME	NAME		TYPE	LOCATION
Resources	Jun 3, 2024 7:00 AM - Jun 6, 2024 5:00 PM	Oklahoma Aerospace Education Professional Development Symposium		All Fields - Coursedog	T-HRC-153
Buildings	Jun 10, 2024 6:00 AM - 11:00 PM	OSU Tulsa Board of Regents		All Fields - Coursedog	T-HRC-153
2) Requests	Jun 11, 2024 6:00 AM - 5:00 PM	OSU Tulsa Board of Regents		All Fields - Coursedog	T-HRC-153
Reports	Jun 11, 2024 5:30 PM - 8:10 PM	EN5C3313 - 42332		Academic	T-HRC-153
Settings	Jun 12, 2024 6:00 AM - 11:00 PM	OSU Tulsa Board of Regents		All Fields - Coursedog	T-HRC-153
	Jun 13, 2024 6:00 AM - 5:00 PM	OSU Tulsa Board of Regents		All Fields - Coursedog	T-HRC-153
	Jun 13, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332		Academic	T-HRC-153
	Jun 14, 2024 6:00 AM - 5:00 PM	OSU Tulsa Board of Regents		All Fields - Coursedog	T-HRC-153
	Jun 18, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332		Academic	T-HRC-153
	Jun 20, 2024 5:30 PM - 8:10 PM	EN5C3313 - 42332		Academic	T-HRC-153
	Jun 25, 2024 5:30 PM - 8:10 PM	ENSC3313 - 42332		Academic	T-HRC-153