

**OFFICIAL CLASS TIME SCHEDULE FOR COURSE OFFERINGS****Attachment 2**

These are the OSU official class meeting times for three-credit hour classes during the fall and spring semesters. Any deviations must be approved by the Office of Academic Affairs.

OSU-Stillwater Class Times

Three credit hour classes must comply with one of the following format options:

a) Classes meeting for 50 minutes (three periods per week) will begin on the half-hour and end 20 minutes after the hour. See start times below.

b) Classes meeting for 75 minutes (two periods per week) are limited to the times listed below:

TR 7:30-8:45 am	TR 12:00-1:15 pm	TR 3:00-4:15 pm	MW 8:00-9:15 am
TR 9:00-10:15 am	TR 1:30-2:45 pm	TR 4:30-5:45 pm	MW 2:30-3:45 pm
TR 10:30-11:45 am			MW 4:00-5:15 pm

All classes must START at the following times no matter the number of credit hours:

MWF 7:30 am	MWF 12:30 pm	TR 7:30 am	TR 1:30 pm
MWF 8:30 am	MWF 1:30 pm	TR 9:00 am	TR 3:00 pm
MWF 9:30 am	MWF 2:30 pm	TR 10:30 am	TR 4:30 pm
MWF 10:30 am	MWF 3:30 pm	TR 12:00 pm	
MWF 11:30 am	MWF 4:30 pm		

Classes that meet once a week use the following time slots:

4:30-7:15 pm (graduate classes only)
5:30-8:15 pm (graduate classes only)
6:45-9:30 pm (undergraduate or graduate classes on MWF only)
7:30-10:15 pm (undergraduate or graduate classes)

Evening classes that meet twice a week use the following time slots:

MW 6:45-8:00 pm	TR 7:15-8:30 pm
MW 8:15-9:30 pm	TR 8:45-10:00 pm

Acceptable Lab Times begin at the half hour and end 20 minutes after the hour using the set amount of instructional time required on the course any day of the week. Labs may begin no earlier than 7:30 a.m. and cannot extend into or within the common exam period. Evening labs that start after the common exam period are not restricted to begin at the half hour.

(Examples, pick any combination of days) MTWRF: 7:30-8:20 am 7:30-9:20 am 7:30-10:20 am

Undergraduate courses (1000-4000 level) on the Stillwater Campus will not be scheduled during the common evening exam periods.

MWF 5:30-6:30 pm	TR 6:00-7:00 pm
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OSU-Tulsa Class Times
(in addition to those listed above for OSU-Stillwater)

Tulsa classes that meet once a week use the following time slots for either undergraduate or graduate classes:

8:00-10:40 am	1:40-4:20 pm	5:30-8:10 pm
10:50 am-1:30 pm	4:30-7:10 pm	7:20-10:00 pm

Tulsa classes that meet for 75 minutes (two periods per week) may use the following time slots:

MW 9:00-10:15 am	MW 12:00-1:15 pm	MW 3:00-4:15 pm	TR 1:30-2:45 pm
MW 10:30-11:45 am	MW 1:30-2:45 pm	TR 12:00-1:15 pm	TR 3:00-4:15 pm

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